

Finance & Performance Scrutiny Committee Work Programme

| Meeting Date | Issue | Scope of Item / Terms of Reference | Reason for Scrutiny | Invitees / Offices | Progress / Notes / Action Requested |
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| 15th Mar 2023 | Work Programme | To consider items for future meetings. | To allow the Committee to identify items for which scrutiny is required. | N. Conway/ Lead Officer | Standing item |
| 15th Mar 2023 (annual item) | Performance Information (Quarter 3 Report) | Monitoring of Performance Indicator information and Corporate Plan Objectives and Initiatives. | To ensure targets and objectives are being met. To identify areas where performance might be improved. | Relevant Lead Members & Heads of Service / V. Brackenbury | Quarter 3 Report considered at the same time annually. |
| 15th Mar 2023 (Period 9 - annual item) | Revenue Monitoring (General Fund and HRA) | Monitoring of Council's revenue position. | To compare actual income and expenditure against budget, find out why variances have occurred and, where necessary, ensure corrective actions are in place. | Lead Member/ L. Tansey | Three reports to be considered through the year. Reports to be considered at the same time annually. |
| 15th Mar 2023 (annual item) | Capital Monitoring | Monitoring of position with the Council's Capital Plan. | To ensure progress to the Council's Capital Plan and its financing are satisfactory. | Lead Member/ L. Tansey | Monitoring Report at each quarterly meeting. |
| 15th Mar 2023 | Car parking charges | To provide the Committee with update on raising of car parking fees for Loughborough and general overview | Suggested by Budget Scrutiny Panel, to assess impact and consequences | S. Jackson | Requested FPSC 01 March 2022, added to agenda 28 June, update requested in Sep. On 6 Sep 2022 update requested for Mar 2023 meeting. |
| 27th June 2023 (annual item) | Capital Monitoring including Outturn | Monitoring of position with the Council's Capital Plan. | To ensure progress to the Council's Capital Plan and its financing are satisfactory. | Lead Member/ L. Tansey | Outturn report considered at same time annually. |
| 27th June 2023 (annual item) | Revenue Monitoring (General Fund and HRA) Outturn | Monitoring of Council's revenue position. | To compare actual income and expenditure against budget, find out why variances have occurred and, where necessary, ensure corrective actions are in place. | Lead Member/ L. Tansey | Outturn report considered at same time annually. |

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| 27th June 2023 | Performance Information (Quarter 4 Report / Outturn) | Monitoring of Performance Indicator information and Corporate Plan Objectives and Initiatives. | To ensure targets and objectives are being met. To identify areas where performance might be improved. | Relevant Lead Members & Heads of Service / V. Brackenbury | Quarter 4 Report considered at the same time annually. |
| 12th Sept 2023 (annual item) | Performance Information (Quarter 1 Report) | Monitoring of Performance Indicator information and Corporate Plan Objectives and Initiatives. | To ensure targets and objectives are being met. To identify areas where performance might be improved. | Relevant Lead Members & Heads of Service / V. Brackenbury | Quarter 4 Report considered at the same time annually. |
| 12th Sept 2023 (annual item) | Annual Performance report | Annual collation of performance information for publication on the Councils website | To communicate performance of the Council against annual targets | V. Brackenbury | Added to work programme by email agreement of the Chair for 2022 and confirmed at meeting to continue to be annual every Sept |
| 12th Sept 2023 (annual item) | Revenue Monitoring (General Fund and HRA) | Monitoring of Council's revenue position. | To compare actual income and expenditure against budget, find out why variances have occurred and, where necessary, ensure corrective actions are in place. | Lead Member/ L. Tansey | Three reports to be considered through the year. Reports to be considered at the same time annually. |
| 12th Sept 2023 (annual item) | Capital Monitoring | Monitoring of position with the Council's Capital Plan. | To ensure progress to the Council's Capital Plan and its financing are satisfactory. | Lead Member/L. Tansey | Monitoring report at each quarterly meeting. |
| 12th Sept 2023 (annual item) | Climate Change Strategy Action Plan | Monitoring of the Climate Change Strategy Action Plan. | Monitoring of progress on Action Plan. | Lead Member/ M. French | Requested by Scrutiny Workshop to be an annual review. Agreed with C/VC to review in Sep (19 Jul '21) |
| 28th Nov 2023 (annual item) | Community Safety Partnership | To review the work of the Community Safety Partnership on an annual basis, to enable any issues to be identified for further scrutiny by the appropriate scrutiny body and to enable | To ensure effective scrutiny of the work of the Community Safety Partnership | CSP Chair / relevant Head of Service / T McCabe | Legal requirement to be reviewed annually. Agreed with C/VC 19 Jul 2021 to occur mid-year in November. |

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| | | incidences of violent crime to be monitored. | | | |
| 28th Nov 2023 (annual item) | Performance Information (Quarter 2 Report) | Monitoring of Performance Indicator information and Corporate Plan Objectives and Initiatives. | To ensure targets and objectives are being met. To identify areas where performance might be improved. | Relevant Lead Members & Heads of Service / V. Brackenbury | Quarter 2 Report considered at the same time annually. |
| 28th Nov 2023 (Period 7 - annual item) | Revenue Monitoring (General Fund and HRA) | Monitoring of Council's revenue position. | To compare actual income and expenditure against budget, find out why variances have occurred and, where necessary, ensure corrective actions are in place. | Lead Member/ L. Tansey | Three reports to be considered through the year. Reports to be considered at the same time annually. |
| 28th Nov 2023 (annual item) | Capital Monitoring | Monitoring of position with the Council's Capital Plan. | To ensure progress to the Council's Capital Plan and its financing are satisfactory. | Lead Member/L. Tansey | Monitoring report at each quarterly meeting. |